

# STEERING COMMITTEE MEETING MINUTES

Monday, January 27<sup>th</sup>, 2025 10:00 a.m. Oxford County Administration Building Room 129

#### 1. Call the Meeting to Order

The meeting was called to order by Chair Marcus Ryan at 10:04 a.m. and a quorum was present.

#### Attendees:

Marcus Ryan, Bernia Martin, Tony Hyman, Diane Harris, Ayesha Sajid, Amy Humphries

## 2. Review of Agenda for meeting of January 27<sup>th</sup>, 2025

Resolution No. 1 Moved by: Ayesha Sajid

Seconded by: Diane Harris

RESOLVED that the agenda for the Safe and Well Oxford Steering

Committee meeting of January 27th, 2025, be approved.

DISPOSITON: Motion Carried

#### 3. Review of Minutes of December 2<sup>nd</sup>, 2024, meeting

Resolution No. 2 Moved by: Ayesha Sajid

Seconded by: Diane Harris

RESOLVED that the minutes of the Safe and Well Oxford Steering Committee meeting of December 2<sup>nd</sup>, 2024, be approved as

presented.

**DISPOSITON: Motion Carried** 

#### 4. Business Arising from the Minutes

- Area Municipalities DEI Charter follow-up EZT and Norwich
  - EZT has endorsed the Charter. Norwich staff will be reporting back to Council to request further direction.
  - A. Sajid advised that the DEI Action Coalition discussed its role if Norwich does not endorse the Charter. Warden Ryan commented that the accountability falls to the area municipal Councils and that the Charter was meant to be adapted to the specific needs of the community and used as a guiding document. By Council adopting it as a guiding document, municipal staff will work to move it forward as per their individual Council's direction. The Committee commented that area municipal staff are looking to the DEI Action Coalition for resources and guidance to share amongst their own staff and communities.
- 2025 Summit: Location and date determination
  - This discussion was deferred to the February 24<sup>th</sup>, 2025 meeting as S. Hamulecki was not in attendance.
- Website Update & Communication Plan
  - Woodstock is waiting to hear back from Oxford County IT staff for training to post agendas and minutes to the SWO page.
  - o Further updates are planned for the SWO website.
  - The DEI webpage is now live.
- Suggested Resolution from Warden Ryan
  - The Committee discussed the need to provide a list of the Safe and Well Oxford partners along with the resolution and that the partners could be the members of each Action Coalition.

Resolution No. 3 Moved by: Bernia Martin

Seconded by: Diane Harris

Whereas the Safe and Well Oxford Steering Committee has heard from several community partners that there is a need for space to expand the offering of their services more broadly throughout Oxford County; and

Whereas all nine Safe and Well Oxford municipal partners own or operate spaces that at various times are under-utilized;

Therefore, be it resolved that the Safe and Well Oxford Steering

Committee recommends to all nine municipal partners that policies be developed whereby identified Safe and Well Oxford partners could make use of these under-utilized spaces at no cost, to deliver services consistent with the Safe and Well Oxford plan; and,

That the nine Safe and Well Oxford municipal partners be invited to collaborate with the Safe and Well Oxford Steering Committee, and specifically the SWO Co-lead, to develop the relevant policies; and

That this recommendation be circulated to all nine SWO municipal Councils asking for their support and participation.

**DISPOSITON: Motion Carried** 

### 5. Action Coalition Updates (Round Table)

- Oxford Housing Action Collaborative (TBD)
  - The Committee has been paused until the Housing and Homelessness Plan is complete.
- Oxford Mental Health and Addictions Action Coalition (Peter Heywood)
  - Not in attendance.
- Diversity, Equity and Inclusion (DEI) Action Coalition (Ayesha Sajid)
  - The DEI webpage is now live. The details will continue to be worked on and populated. The Coalition has been discussing the best way to promote the page and that the focus for the first year is education and awareness. Further consideration is being given to promoting events and dates of significance.
  - The Coalition is considering expanding its membership to include more diverse groups.
- Domestic Abuse Resource Team (Diane Harris)
  - o Femicide Prevention Leadership Table continues to meet monthly
    - Starting the Madame table under the Femicide Prevention Leadership Table – focusing on confidentiality
  - Offering online training called "Make It Your Business"
    - The larger community agencies are seeking in-person training for their GBV specialists
    - Grant money was received to provide this training to Oxford County agencies – up to 2000 participants
  - o Ingamo received Trillium Funding for a GBV podcast
  - Waiting to hear if the Nation Access Grant/NAP application was successful
    - Connecting with other Counties for learning
    - The operations side of the DART table is working on events a blanket exercise will be open to all of Oxford County

- Draft template for Action Coalition Updates
  - The Committee reviewed and approved the template
  - The Action Coalitions are requested to submit the template to the Co-leads by the Thursday before the meeting for inclusion in the agenda
  - o A. Humphries to circulate the template and the expectations

#### 6. Next Steps & New Business

Chair and Vice-Chair selection

Resolution No. 4 Moved by: Tony Hyman

Seconded by: Bernia Martin

RESOLVED that the Safe and Well Oxford Steering Committee

appoint Warden Ryan as the Chair for 2025.

**DISPOSITON: Motion Carried** 

Resolution No. 5 Moved by: Warden Ryan

Seconded by: Diane Harris

RESOLVED that the selection of a Vice Chair for 2025 be deferred to the February 24<sup>th</sup>, 2025 Safe and Well Oxford Steering Committee

meeting.

**DISPOSITON: Motion Carried** 

Ministry of the Solicitor General ROMA Delegation – Safe and Well Funding

- Oxford County made a delegation to the Ministry advocating for funding for the implementation of Community Safety and Well-Being Plans.
- The Ministry of the Solicitor General suggested advocacy to the Ministry of Finance to provide new funding to support the creation and implementation of these Plans.
- There was emphasis from the Ministry on prevention, i.e. If the Plans focus on 'X', it will reduce calls for service to the Police.
- Warden Ryan commented that S. Hamulecki will be reaching out to the Action Coalitions requesting reports back on prevention initiatives and asking OPP and WPS what calls for service could be reduced with a prevention focus.
- Oxford County also made a delegation to the Ministry of Municipal Affairs and Housing requesting funding for affordable housing and encampment response. The County received notice on January 27<sup>th</sup> that Oxford County will receive \$702,000; \$500,000 for 4 affordable units by the summer, and \$200,000 for seasonal beds at the shelter in Tillsonburg.

- Household Food Insecurity Income Intervention (Peter Heywood)
  - This item will be carried over to the February 24<sup>th</sup>, 2025 meeting as Peter Heywood was not in attendance.

## 7. Upcoming Meeting Dates – Oxford County Administration Building – Room 129

• 2025 Meetings dates

Resolution No. 6 Moved by: Diane Harris

Seconded by: Tony Hyman

RESOLVED that 2025 meeting dates for the Safe and Well Oxford

Steering Committee be adopted as presented.

**DISPOSITION: Motion Carried** 

#### 8. Adjournment

Resolution No. 7 Moved by: Diane Harris

Seconded by: Bernia Martin

RESOLVED that the Safe and Well Oxford Steering Committee

meeting adjourn at 10:55 a.m.

**DISPOSITON: Motion Carried**