



# STEERING COMMITTEE MEETING MINUTES

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Thursday, April 20<sup>th</sup>, 2023

9:00 a.m. to 11:00 a.m.

Oxford County Administration Building

Room 222

## 1. Welcome and Introductions

Members of the Committee introduced themselves and commented on their goals and priorities as they relate to the Safe & Well Oxford Plan. It was noted and discussed that the Safe & Well Oxford Plan has the potential to do great good; however, the mandate is new and large and there will be a need to stay focused on the role of the Committee in terms of providing support to partner committees and agencies working towards the goals and objectives of the Safe & Well Oxford Plan. The Committee discussed the need to share and promote the work that is taking place from partner tables and committees within Oxford. The goals and objectives will need to be looked at and updated as the Committee moves along through implementation and has the opportunity to connect with other supporting networks and stakeholders.

## 2. Selection of Committee Chair

The Committee selected Children's Aid Society Executive Director Tina Diamond as the Chair for the committee for 2023.

## 3. Review of Agenda (feedback/additions to agenda)

There were no additions to the agenda.

## 4. Review Safe & Well Oxford Steering Committee Terms of Reference (attached)

The Committee reviewed the Terms of Reference and it was noted that meetings will be open to the public. The [Safe & Well Oxford](#) website will need to be updated so that agendas and minutes can be shared publicly online.

## 5. Review Summary of Objectives and Goals of the Safe & Well Oxford Plan (attached)

The Committee discussed and reviewed the goals and objectives in the Safe & Well Oxford Plan. The following comments and action items were made:

- There is a need for the Committee to understand who the stakeholders are in relation the Safe & Well Oxford Plan. There are many organizations, committees and tables that are working towards the goals and objective of the plan. The Committee provided direction to develop a stakeholder list and identifies which priority area each is focused on – Julie will bring a draft stakeholder list back to the Committee for review and input based on organizations and agencies that were consulted during the development of the Safe & Well Oxford plan.
- Discussion took place in relation to the challenges with getting into schools within the County for education and awareness presentations and campaigns (i.e. Southwestern public Health, OPP, Woodstock Police Services have education and awareness presentations and campaigns available for students). As a Steering Committee – can we bring this to the attention of the school board and source education and awareness programs that are available for students? What are some of the programs that can be offered if we can get into the schools? Real life stories are valuable and impactful.
- Data collection, tracking and monitoring was discussed. It will be important for the committee to consider data as we move forward to measure the progress and success of the Safe & Well Oxford Plan.
- The Committee provided direction to support staff to prepare a media release for the public and all stakeholders in relation to next steps of the Safe & Well Oxford plan implementation and direction on connecting with external stakeholders/committees/tables that will provide information and input to the steering committee. There is a need to understand what their current priorities and challenges are.
- The County of Oxford (Ayesha Sajid) is working on the development of a County wide Diversity, Equity and Inclusion Committee. It is anticipated that recruitment for the committee will begin in May.

## 6. Correspondence/Recurring Items

Received as information:

- Township of Lanark Highlands Resolution re: Violence Against Women

## 7. Next Meeting Date:

The Committee agreed to meet again on Tuesday, May 23<sup>rd</sup>, 2023 at 10:00 a.m. at the Oxford County Administration Building in Council Chamber.

## 8. Adjournment (11:00 a.m.)